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SECURITY INFORMATION*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director of Training (0)

DATE: 4 Jan. 51

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FROM : [REDACTED]

SUBJECT: Weekly Report: Dec. 20 - Jan. ³ 4, 1951

1. All security-cleared students in PT-2 were interviewed in order to determine their present vocational interests and Agency attitudes. The results of the interviews have been prepared in written form and submitted to [REDACTED] for use in Agency placement. These reports bring up to date the information contained on the "bed-sheet".

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2. The Performance-Potential Evaluation Report, which was submitted to the Working Group on Employee Rating, has been renamed "The Personnel Evaluation Report". Considerable time has been devoted by the Group in revising this form. Many more items were originally included than could have been used, but the Working Group was given the opportunity of making decisions on those items. The form, as approved by the Working Group on Employee Rating, is nevertheless substantially the same as the one originally submitted. It will now be referred by the Chairman of the Working Group on Employee Rating to the Career Service Committee for further action and disposition.

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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. /35 NO CHANGE
IN CLASS /100 CLASS CHANGED TO: TS S C RET. JUST. 22
NEXT REV DATE 10/01/50 REVIEWER 06199 TYPE DOC. 02
NO. PGS 1 CREATION DATE _____ ORG COMP 11 OPI 11 ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: HR 70-3

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